**Volunteer Application form**

**Why consider this?**

A Volunteer application form allows interested people to let you know if they are interested in a volunteer role. It also allows you to know the area they are interested in, and whether there are limitations that apply to their involvement. Reviewing this information allows you to assess how you can include them in your organisation or adjust roles to assist them with involvement.

Follow up will be required after receiving the form, but it serves as a good starting point to have a discussion with people who are interested.

**How to use this tool**

To create a tool specific for use in your Club or Association, please insert the information in the **“Copy / Paste”** area below into a document that includes your Club or Association header and any other information believed relevant.

**Making information accessible and available in multiple languages**

Our community is diverse, encompassing multiple language and accessibility needs. We encourage ensuring your information can be available to people with visual disabilities as well as produced in languages relevant to your community, Club or Association.

The Victorian Government provides online resources to assist you with:

* [Language interpretation or translation](https://www.vic.gov.au/interpreters-and-translations)
* [Visual accessibility](https://www.vic.gov.au/make-content-accessible)

**More sport-specific tools about volunteering**

Sport Volunteering is a big topic with many areas where expertise is required. A range of sport-specific resources have been created to assist you in your strategies and practices around volunteers. This tool is one of many tools and factsheets available at [**Volunteering Victoria’s sport specific webpage**](https://www.volunteeringvictoria.org.au/sport-volunteering/). We encourage you to check out the full range of tools and use those which may support and apply to your club.

**Copy / Paste**

**Your Contact Details:**

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Mobile Phone / Phone |  |
| Email address |  |
| Do you have a current drivers’ licence? If “yes”, please provide drivers licence number  |  |

**Type of role preferred / roles interested in**

Our Club has a variety of volunteer roles that may be of interest. The range of roles available include:

* Club administration roles (such as President, Secretary, Treasurer)
* Game day operations roles (such as scoring, marshalling, BBQ, canteen)
* Maintenance roles (such as equipment and field maintenance)
* Website & social media management roles

Please indicate the type of role you prefer, and we will arrange for the appropriate person to contact you to discuss in more detail.

|  |
| --- |
| Type of club role of interest to you |
|  |

**Adjusting roles to meet volunteer needs**

Roles can be adjusted to recognise different needs of a volunteer - such as availability, timing, size of role, disability, language and flexibility needed. Are there adjustments or limitations we need to address to assist you to apply for a role? If so, please detail briefly for us below.

|  |
| --- |
| Role adjustments that will assist in meeting your needs |
|  |

**Emergency Contact Details**

|  |  |
| --- | --- |
| Name |  |
| Relationship to you |  |
| Mobile phone / phone |  |

**Working with Children (WWC) Check**

For some roles you may be requested to have or obtain a WWC Check. It is free for volunteers.

If you have a current WWC Check please provide:

|  |  |
| --- | --- |
| WWCC Number |  |
| WWCC expiry date |  |

**Any other queries you have of our Club?**

|  |
| --- |
|  |

|  |  |
| --- | --- |
| **Application****signed** |  |
| **Date** |  |