

2025 AGM Minutes

VOLUNTEERING VICTORIA INCORPORATED ASSOCIATION AGM

- 12.30am – 1.30pm, Wednesday 19 November 2025
- Online – via Zoom

IN ATTENDANCE:

- See list below for all recorded attendees including Members, Stakeholders, and Staff

MEETING:

1. Welcome:

The Chair (**Conway O'Brien**) opened the meeting at 12:32pm, welcomed attendees, and noted that the meeting was being recorded for minutes.

The Chair introduced **Aunty Georgina Nicholson** of the Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation, who delivered the Welcome to Country via video.

The Chair acknowledged the traditional custodians of the various lands on which participants were meeting and paid respects to Elders past, present, and emerging.

The Chair also expressed appreciation for the support provided by both the Victorian and Commonwealth Governments.

2. Confirmation of Minutes of the 2024 AGM

The Chair confirmed that a quorum was present and that only Full Members were eligible to vote on motions.

The [Minutes of the 2024 Annual General Meeting](#) were circulated to members on 19 November 2024 and made available on the organisation's website.

Motion: *That the Minutes of the 2024 Annual General Meeting, as circulated, be adopted.*

Moved: *Kerry Uren*

Seconded: *Kalpana Ramani*

Carried unanimously.

3. Notices of Motion and Special Resolutions

The Chair reported that no notices of motion or special resolutions had been received.

4. Financial Report for the Year Ended 30 June 2025

The Chair presented the 2025 Audit Report for members' consideration.

Motion: *That the Audit Report for the year ended 30 June 2025 be adopted.*

Moved: Conway O'Brien

Seconded: Kalpana Ramani

Carried unanimously.

The Chair presented the Auditor, Jateen Kumar, Registered Company Auditor, for re-appointment at the organisation's auditor for 2026 for members' consideration.

Motion: *That the Auditor, Jateen Kumar, Registered Company Auditor, be re-appointed*

Moved: Conway O'Brien

Seconded: Kalpana Ramani

Carried unanimously.

5. Appointment of Directors

The Chair thanked outgoing directors: **Andrew Coghlan, Kerry Uren** and **Ash Youkyoung Lee** for their service. He also thanked **Clemens Unger** who resigned earlier this year.

The Chair confirmed the ongoing composition of the Board and sought member approval for the appointment of directors. He noted the appointment by the Board of **Jeremy Johnson** as director until November 2026 to replace Clemens Unger.

Motions – that members appoint:

1. **Beth Halls** as a director of Volunteering Victoria for a three-year term
2. **Flora Haghanipour** as a director of Volunteering Victoria for a three-year term
3. **Janet Liu** as a director of Volunteering Victoria for a three-year term

Moved (all three motions): Conway O'Brien

Seconded (all three motions): Kalpana Ramani

Carried unanimously.

6. Chair's Report – 2024–2025 Annual Impact Report

The Chair encouraged Members to review the [2024–2025 Annual Impact Report](#) which was sent to Members on 18 November 2025 and is available on the Volunteering Victoria website.

7. Chief Executive Officer's Report

The Chair introduced CEO Geoff Sharp.

The CEO acknowledged and thanked staff, volunteers, members, and partners for their contributions, highlighting:

- Publication of the Annual Impact Report
- State of Volunteering Report and the State of Volunteering research survey

The CEO expressed gratitude to the Volunteer Board, Volunteers and members for their support of Volunteering Victoria's work in the community.

8. Close of Meeting

With no further business, the Chair invited questions. None being received the Chair thanked all members for their attendance and ongoing support of Volunteering Victoria.

The Annual General Meeting was declared closed at 1:23pm.

APPENDICES:

1. Record of Attendance

[LINK](#)

2. Auditors Report

[LINK](#)